

SECTION 6

INTERESTED PARTY RESPONSE

6.1. Introduction

Interested parties may respond as if they would become prime contractor or they may confine their responses to areas of specific capability. Because of the size and scope of this project the state encourages strategic teams to participate. Responses should be a detailed, but straightforward and concise, delineation of the interested parties capabilities and services to satisfy the state's need for information as stated in the this RFI. Expensive bindings, colored displays, promotional materials, etc., are not necessary or desired.

There is no intent to limit the inclusion of relevant information, but the specific responses to questions should not be buried in extraneous material. The material should be constructed to allow state personal the ability to digest the response with relative ease.

6.2. Response Content

The response shall consist of three parts as follows:

Part One --- Cover Letter

Part Two --- Response to RFI Questions of Section 5

Part Three -- Additional Material, Information, or Comments

6.2.1. Cover Letter

The state cannot afford to plan its telecommunications services based on incomplete or erroneous information. It therefore asks that the response contain a cover letter signed by an authorized individual certifying that the information in the response is true and accurate to the best of his/her knowledge at the time of submittal. The title or position of the signing individual should be shown.

6.2.2. Response to Requests for Information of Section 5

6.2.2.1. Response Format

A copy of Section 5 should be included and be used as the format for responding to the specific questions. Use the electronic copy

of Section 5 from the Internet and expand the space required to adequately respond to the question, then proceed to the next question.

6.2.2.2. Additional Material and Information Concerning Section 5

If the interested party has additional material or information that would help the state understand or clarify the response to the state's questions, please provide such material as an appendix to Part Two.

6.2.3. *Additional Material, Information, or Comments*

The state is interested in obtaining as much information as possible from the supplier community through this RFI process. Part Three is for interested parties to address any area the state may have overlooked in formulating the questions identified in Section 5 or any other information that would be beneficial to the state.

6.3. Copies of Interested party Response

The state desires 6 copies of the interested party's response to this RFI be provided, each containing all of the information listed under Response Content. If available, the state also desires one electronic copy of the response, Parts Two and Three. If any supporting information provided with the response is available in electronic media, the state desires one electronic copy of such provided information.